

**JOIN OUR TEAM AS A
COMMUNITY & EVENT MANAGER**

(m/f/d - Parental Leave Replacement - 40h/week)



OCTOBER 2023



Do you want to join us in developing the KI Park into Europe's leading network of companies, startups, research, politics, and society in the field of Artificial Intelligence? Then you've found your dream job. We are currently looking for a COMMUNITY & EVENT MANAGER (m/f/d) to join the team at the KI Park office in Berlin.

ABOUT US

Progress has never been as rapid, disruptive, and open to shaping as it is now. Digital transformation, and above all, the immense potential of Artificial Intelligence, promise a more sustainable and innovative world of tomorrow.

KI Park e.V. connects stakeholders and initiatives in the fields of Artificial Intelligence, both nationally and at the European level. Our member network includes about 120 companies, startups, NGOs, and societal actors, operating across Germany and Europe. Together, we are on a mission to deploy AI technologies for a leading position in key artificial intelligence technologies, a strong innovation hub, and a significant societal impact.

WHAT WE OFFER

- Work on cutting-edge topics and gain deep insights into industries and new technologies.
- Access to a vast network of startups and other players in the AI scene, as well as leading businesses.
- The opportunity to further develop yourself and grow
- An international, dynamic team with a startup spirit. We work with regular feedback, trust, and enthusiasm.
- A fantastic office in Berlin, as well as the option to work from home.

YOUR TASKS

Together with the KI Park Venture Development Team, your role is to design, plan, and execute community projects and events with the KI Park members and ecosystem partners - thereby bringing real value to the AI scene and our members. You are the first contact for our startup members and onboard them to the KI Park community.

- Understand the needs of our members and the latest developments in the AI scene.
- Conceptualize new formats, workshops, and programs that are valuable to our community of innovators.
- Plan and execute AI events in Berlin, Germany, and Europe in collaboration with our members and external partners.
- Implement projects to orchestrate the KI Park community.
- Manage the onboarding process of new members to the KI Park community.

YOUR PROFILE

- You reside in Berlin or are regularly present in the area.
- You are a good listener, open-minded, and hands-on in developing creative solutions to problems.
- You have organizational talent and work in a structured manner.
- You are curious and grasp new topics quickly.
- You have an interest in innovation, are passionate about startups, and support the mission of KI Park.
- You are fluent in German and English (spoken and written).

The position is to be filled asap. Please apply by submitting your resume via email to the Venture Development Lead, Marc Karahan at marc@kipark.de. We look forward to getting to know you!

This position is a temporary assignment until May 2025, due to maternity leave. Further employment upon this date is subject to further negotiations.

